



Improvement and Review Commission

Date: 9 March 2016
Time: 7.00 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe Bucks

Membership

Chairman: Councillor R Gaffney
Vice Chairman: Councillor A D Collingwood

Councillors: Mrs S Adoh, K Ahmed, Miss S Brown, H Bull, Mrs L M Clarke OBE, M P Davy, C Etholen, M Harris, M E Knight, D Knights, A Lee, Ms C J Oliver, S K Raja, R Raja, J A Savage and A Turner

Standing Deputies

Councillors M C Appleyard, Ms A Baughan, M Hanif, M A Hashmi, M Hussain, M Hussain JP, N B Marshall, H L McCarthy and L Wood

Fire Alarm - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

Agenda

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For further information, please contact Peter Druce (Democratic Services) 01494 421210 peter_druce@wycombe.gov.uk

Agenda Item 1

APOLOGIES FOR ABSENCE

To receive apologies for absence.

Agenda Item 2

DECLARATIONS OF INTEREST

To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.

Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting..

Agenda Item 3

MINUTES OF PREVIOUS MEETING – 13 JANUARY 2016

To confirm the Minutes of the meeting held on Wednesday 13 January 2016.

Agenda Item 4.

UPDATE FROM THE CABINET MEMBER FOR HOUSING

Officer contact: Charles Meakings – Head of Democratic, Legal & Policy Services
(01494 421980 charles_meakings@wycombe.gov.uk)

What is the Commission being asked to do?

At the last meeting of the Commission the Chairman reported that the Cabinet Member for Housing had been keeping him regularly informed on the work being undertaken on the Houses in Multiple Occupation recommendations, which had been submitted to Cabinet in February 2015, although a formal Cabinet response had not yet been made. Recently her Service had responded to a Government consultation in respect of the proposals to extend the mandatory licensing of HMO's.

A suggestion was made that there was a considerable need for the Commission to carry out work on the provision of Housing as a whole within the District, including affordable housing. The Commission indicated that Housing should be the subject of a Task and Finish Group in the future when there was sufficient space in the Commission's work programme.

Members also mentioned the Saunderton Lodge facility. It was therefore suggested that the Cabinet Member be invited to this meeting of the Commission to give an update on the Council's housing strategy in general, as well as Saunderton Lodge and HiMos, as this could help inform the timing and scope of the Task and Finish Group in the future.

This is an opportunity for questions and discussion, in the spirit of working together, to ensure the Commission plays a constructive added-value role in this most important service.

Agenda Item 5.

BUCKINGHAMSHIRE INFRASTRUCTURE INVESTMENT PLAN

Contact: Charles Meakings, 01494 421980,
charles_meakings@wycombe.gov.uk

What is the Commission being asked to do?

To consider the Bucks Infrastructure and Investment Plan, which was submitted to Cabinet on 7 March, 2016, and to identify any issues and projects that the Commission would wish to see promoted as the Plan is implemented, bearing in mind it will evolve over time as existing priorities are met and new ones emerge.

Background

At the last meeting of the Commission (13 January 2016), a report was requested on the Buckinghamshire Infrastructure Investment Plan.

The Leader and Chief Executive have been invited to attend the meeting for this item.

The BIIP underpins the Buckinghamshire Strategic Economic Plan (SEP) by setting out the key strategic infrastructure investments that Buckinghamshire requires in order to enable sustainable growth to be successfully delivered over the next twenty years. The BIIP will evolve over time as existing investment priorities are met and new ones emerge. It will continue to be shaped through consultation and updated on a regular basis. The BIIP is consistent with the Council's Corporate Plan and the emerging Local Plan. One of the purposes of the BIIP is to act as a bidding document for funding from the Government by the Buckinghamshire (Thames Valley) Local Enterprise Partnership. The BIIP directly contributes to the Regeneration and Infrastructure priority of the Corporate Plan and the themes in the Sustainable Community Strategy for Wycombe District.

The BIIP has been commissioned by the Buckinghamshire (Thames Valley) Local Enterprise Partnership (LEP), with plan production overseen by Bucks Advantage (BA). The Leader is the Council's representative on the LEP and is the Council's Member on BA, with the Chief executive on the Board of Directors of BA. The BIIP has been prepared in conjunction with the local authorities in Buckinghamshire, including ourselves. A copy of the public summary of the Plan is attached as Appendix "A".

The BIIP has been produced to:

1. Establish clear agreement amongst Buckinghamshire partners about what the infrastructure priorities are in the area and align their respective activities in support of realising some of these schemes;
2. Improve our collective ability to secure funding from central government, under whatever funding government has available to support local growth at any particular time; and

3. Enhance our chances of securing local “betterment” to put towards costs of our infrastructure needs, thereby enhancing our chances of achieving our goals, provided those needs are included within approved local planning policy documentation.

The BIIP defines a set of seven strategic principles to guide investment and ensure growth is delivered sustainably:

1. Integrate with existing policy and support the Local Plan making process, to ensure the investment proposed in this plan is consistent with local land use strategies;
2. Support the delivery of the major national strategic transport infrastructure and local highway improvements we need to accommodate growth;
3. Strengthen economic drivers and key sectors – targeting investment to support the needs of business, particularly ‘high value’ businesses;
4. Protect the environment and the character of settlements – keeping Buckinghamshire a special place;
5. Enable town centre regeneration and support the wider growth agenda – notably the major centres of Aylesbury and High Wycombe as well as smaller towns;
6. Make provision for the appropriate expansion of existing settlements and strategic sites; and
7. Promote SMART growth - to strengthen and future proof our infrastructure.

The BIIP focuses on three major growth themes:

(i) Strategic Transport Infrastructure

The scale of strategic road, rail and air transport investment in or affecting Buckinghamshire has the opportunity to transform the County from schemes such as Heathrow Airport expansion, Crossrail, High Speed 2, East-West Rail, east-West Expressway, Western Rail access to Heathrow and the M25 South West Quadrant Study.

(ii) Productivity Challenge for Buckinghamshire

This has been identified as covering smart growth, including the prioritisation of superfast broadband and other digital technologies, as well as considering how best to promote more sustainable development in Local Plans.

(iii) Growth Corridors and Zones

The opportunity for the southern part of the County to create a corridor for economic regeneration and growth focussed on the M40 and A404, as well as growth at settlements along the Chiltern Railway line, which for Wycombe District could include High Wycombe and Princes Risborough (but not Saunderton).

Cabinet Consideration

Cabinet, at its meeting on 7 March 2016, is being requested to agree:

- (i) That the Buckinghamshire Infrastructure Investment Plan (including the strategic principles and ‘corridor’ framework for infrastructure and growth)

- insofar as it relates to Wycombe District, be endorsed as the basis for joint-working and for consideration in the Local Plan process; and
- (ii) The Council participate in joint-working arrangements to contribute to, and oversee the updating of the Buckinghamshire Infrastructure Investment Plan and the prioritisation process.

The reason for this decision is that the Buckinghamshire Infrastructure Investment Plan (BIIP) supports the delivery of the Council's Corporate Plan and the emerging Local Plan and because:

- (1) We can draw on the BIIP to seek funding from government, through the Local Enterprise Partnership to help deliver our own regeneration, growth and infrastructure projects, for example, the infrastructure requirements for the reserve sites; and
- (2) We can utilise the BIIP, together with the Buckinghamshire (Thames Valley) Local Enterprise Partnership's Plan for Sustainable Economic Growth 2012 – 2031 as the policy context for achieving sustainable economic development growth in Wycombe District and to assist with the preparation of the Local Plan.

Next Steps

The BIIP is a living document that will evolve over time and existing priorities are met and new ones emerge. The Council will participate in the joint working arrangements and provide updates as required.

The Council can draw on the BIIP to help progress and shape our implementation activities as set out in the approved Corporate Plan and the emerging Local Plan.

The BIIP will be the starting point for the submission of bids to Government (Local Growth Fund 3) later this year.

The LEP now wishes to undertake the same process for non-transport schemes such as flood mitigation, town centre property development, energy infrastructure and production, digital infrastructure and business incubation to ensure the investment priority list offers a comprehensive list of all current opportunities for Buckinghamshire.

Background Papers

Plan for Sustainable Economic Growth 2012 – 2031
Buckinghamshire Infrastructure Investment Plan.

**BUCKINGHAMSHIRE
INFRASTRUCTURE INVESTMENT PLAN**

Buckinghamshire Advantage

February 2016

1 The Purpose of this Plan

- I. This document has been commissioned by **Buckinghamshire Thames Valley Local Enterprise Partnership (BTVLEP)**, with the plan production being overseen by the **Buckinghamshire Advantage (BA) Board**, working closely with Buckinghamshire's Local Authorities.
- II. **This Buckinghamshire Infrastructure Investment Plan (BIIP) is a living document that will evolve over time as existing investment priorities are met and new ones emerge. It will need to be shaped through consultation with stakeholders and politicians and updated on a regular basis.**
- III. The Buckinghamshire Infrastructure Investment Plan (BIIP) has been produced to:
 1. Establish clear agreement amongst Buckinghamshire partners about what the infrastructure priorities are in the area and align to respective activities in support of realising these schemes;
 2. Improve our ability to secure funding from central government, under whatever funding government has available to support local growth at any particular time; and
 3. Enhance our chances of securing local 'betterment' to put towards the costs of our infrastructure needs, thereby enhancing our chances of achieving our goals.
- IV. The BIIP is not intended to replicate the Strategic Economic Plan (SEP), which sets out the medium to long term economic goals for Buckinghamshire and the high level plans for realising them. Similarly, this infrastructure plan is not intended to replicate the Local Development Plans or the Transport Plan.
- V. In order for us to be successful in securing central government funding, local partners need to come together to agree the schemes to prioritise, agree scheme designs and develop shared financial models under which those schemes can be delivered.
- VI. Because of the current scale of the national debt/deficit in the UK, many of the schemes that we aspire to are likely to require significant contributions from local public and private sector partners if they are to be delivered.
- VII. Recognising that local public sector finances are also under significant pressure as a result of the current tight national finances, we need to recognise that delivering viable infrastructure projects increasingly requires a contribution from new approaches including Community Infrastructure Levy (CIL) and/or betterment generated from potential land uplift.
- VIII. In simple terms, this largely means that many of the infrastructure schemes in Buckinghamshire over the next decade and beyond will need to be development-led and need to be configured in such a way which maximises betterment to derive a contribution towards infrastructure.

- IX. The perception that public sector partners will be able to deliver local infrastructure improvements from balance sheet investment is becoming increasingly unrealistic.
- X. This version of the BIIP has been prepared in collaboration with officers and lead members from the five local authorities – Buckinghamshire County Council, Aylesbury Vale District Council, Wycombe District Council, Chiltern District Council and South Bucks District Council and Buckinghamshire Advantage and Buckinghamshire Business First.
- XI. **These partners will aim to draw on this plan to help shape their implementation activities, establish appropriate policy frameworks and prioritise elements of the plan.** The document will be reviewed regularly by the Bucks leaders and submitted to BTVLEP to help shape the further development of the Strategic Economic Plan.
- XII. In this way, the investment strategy will be used to identify critical business infrastructure investment and to form the basis of a future Local Growth Fund bidding platform. It sets out the key strategic investments in road, rail, economic and other infrastructure that Buckinghamshire believes it needs in order to enable sustainable growth in the County over the next 20 years.

2 Strategic Principles and Framework for Growth

- XIII. The Buckinghamshire Infrastructure Investment Plan defines a set of seven strategic principles to guide investment and ensure growth is delivered sustainably:
 1. **Integrate with existing policy and support the Local Plan making process, to ensure the investment proposed in this plan is consistent with local land use strategies;**
 2. **Support the delivery of the major national strategic transport infrastructure and local highway improvements we need to accommodate growth;**
 3. **Strengthen economic drivers and key sectors – targeting investment to support the needs of business, particularly ‘high value’ businesses;**
 4. **Protect the environment and the character of settlements – keeping Buckinghamshire a special place;**
 5. **Enable town centre regeneration and support the wider growth agenda – notably the major centres of Aylesbury and High Wycombe as well as smaller towns;**
 6. **Make provision for the appropriate expansion of existing settlements and strategic sites; and**
 7. **Promote SMART growth¹ - to strengthen and future proof our infrastructure.**

¹ Communities which use digital technologies to enhance performance and well-being in order to reduce costs and resource consumption, and to engage more effectively and actively with its citizens, creating places which are more “liveable” and resistant and, hence, able to respond quicker to new challenges such as climate change adaptation and planning for new communities, creating new ways to build stronger places and neighbourhoods.

- XIV. In addition to the above, evidence suggests there is a **willingness to take a proactive role, working in partnership, in making and taking opportunities** for longer term strategic growth.

3 Buckinghamshire Today – “Planning for Growth”

Buckinghamshire Today

- XV. Buckinghamshire is a prosperous county in the Thames Valley, home to world-class businesses, a highly skilled entrepreneurial workforce and an outstanding natural environment. It is one of the most attractive parts of the country in which to live, work and do business.
- XVI. Buckinghamshire has an **exceptionally strong economy** worth around £14bn in Gross Value Added comprising over 30,000 businesses. Economic output per head of the working age population is 19% higher than the UK average. Buckinghamshire has been, and continues to be, a top performing net contributor to Treasury. This is unsurprising given the high numbers of residents educated to degree level, the high proportion of well-paid directors, senior managers and professionals, and high rates of labour market participation. Buckinghamshire is also an entrepreneurial county; 72 businesses are started per 10,000 of population, **the highest rate of any county in the UK.**
- XVII. Buckinghamshire is **already delivering significant growth.** In Aylesbury Vale District, circa 1000 homes are being built each year, among the highest completion rates of any district in the Country. In recent years, Aylesbury Vale District Council has invested significantly in the town centre including successful projects such as the Waterside theatre and conference centre. In May 2014, Arla’s state of the art dairy was opened, creating a one-billion litre fresh milk dairy as a focus of the agri-foods industry.
- XVIII. In Wycombe District, major retail and leisure development has taken place, most notably in High Wycombe itself both in the town centre at the Eden Centre and also along the M40 at Handy Cross and Cressex Island. These investments are transforming perceptions of the town and are encouraging further economic investment in the area. About 70% of the District is in the AONB, and about 50% in the Green Belt. Despite these constraints in the last 5 years around 450 dwellings have been built on average each year in the District, largely on brownfield sites.
- XIX. In Chiltern/South Bucks where land is at a premium due to Green Belt and Area of Outstanding Natural Beauty (AONB) designations, opportunities are emerging. The Secretary of State recently granted consent for Pinewood Studios to almost double in size.
- XX. The economic opportunities in the Thames Valley, the quality of life on offer and proximity to London are fuelling population growth and movement. The south of the County is more constrained by Green Belt and AONB designations, and while there are opportunities for intensification, redevelopment and release of new

land, there is also a strategic opportunity to redirect growth to the north of the County where there is greater land available to accommodate growth subject to addressing an infrastructure deficit and new movement patterns.

- XXI. Looking forward, there are additional significant opportunities for growth based around the priority sectors of **Creative Industries, Life-Science, Agri-Foods, High Performance Technology and Space** and through the development of innovation centres and Enterprise Zones strengthening links between business and academia and enabling our entrepreneurial base to scale up their businesses without having to move elsewhere. To do this we must provide the conditions for sustainable growth including business support services and networks, digital connectivity, better transport infrastructure and modern and flexible business premises in sought after locations.

4 Planning Policy : Current Position

- XXII. Our Local Authority partners have been working closely together on the evidence base to inform their respective Local Plans as required by the National Planning Policy Framework (NPPF) 'duty to cooperate' and ensuring Local Plans are aligned as closely as possible. To this end they entered into an MOU in the summer of 2015 to support closer collaboration and co-ordination in the production of Local Plans.
- XXIII. Much of the growth Buckinghamshire needs to accommodate will be indigenous growth. Housing pressures may also ripple through the County from local authorities further south, particularly Slough, Windsor & Maidenhead and other constrained Berkshire authorities, although their first port of call should be the unconstrained western Berkshire authorities and determined by Strategic Housing Market geography. There may be further pressures on Bucks from other neighbouring areas such as Oxfordshire; Milton Keynes; Luton/Central Bedfordshire and South Northants, again, if these different housing market areas cannot accommodate their own growth needs. London's rapid growth will also impact on the County: the capital's population is growing faster than previously forecast and property prices continue to rise. All of this means there are considerable variables governing the scale, location and pace of growth in Buckinghamshire.
- III. Based on the emerging Local Plans and the Strategic Principles, three broad 'Growth Corridors' emerge as potential focus for growth and enabling investment. The BIIP will aim to identify strategic interventions within each of these corridors and the corresponding infrastructure investments to enable growth.

5 Growth Corridors & Zones

M40 and Thames Valley Crossroads

- XXIV. The opportunity for the southern part of the County is to create a corridor for economic regeneration and growth focused on the M40 and the A404. This is already established policy within existing and emerging plans but additional sites, with development potential, are starting to emerge. Investment in this

corridor will strengthen Buckinghamshire's connections with the M4 section of the Thames Valley and consolidate Wycombe's position at the intersection of these two important routes. High Wycombe is already an important station on the Chiltern Line; improved services and connections will further enhance its potential as a development destination as a result of these improvements. These are particularly important opportunities to enable private investment to create more employment in this area.

- XXV. The growth opportunities extend from Pinewood Studios at the eastern end of the corridor through a string of strategic sites in Wycombe along the M40, near to its main junctions, and down the A404. These include existing business parks, industrial estates, retail parks and new 'reserve sites' emerging through the Local Plan process. The continuing programme of regeneration and redevelopment of High Wycombe town centre will be a key driver of growth within the corridor complementing development opportunities along the M40.
- XXVI. The connectivity that the M40 provides to the A34 and A43 also makes the M40 a very important corridor for neighbouring Oxfordshire and Northamptonshire LEAs. Junction 9 provides access to Bicester and Junction 10 is the main exit for Silverstone Racing Circuit. The opportunity for this area, therefore, is to maximise its potential arising from proposed improvements to existing highways and improved rail services, and to consolidate linkages with other parts of the Thames Valley.
- XXVII. Several potential projects in the M40 Corridor and Thames Valley Crossroads are included in the Investment Plan. It is possible to identify these projects, in part, because Wycombe District Council has made good progress in recent years in identifying the preferred locations for development. However, further technical work will be required before full business cases for investment can be submitted to Government.

Chiltern Line Connected Settlements

- XXVIII. The Chiltern Line is the principal railway line through Buckinghamshire. The effect of the railway has been to create a network of connected settlements, each with its own character and role within the economic structure of the County. In addition to the opportunities in High Wycombe (above), the main locations where growth is anticipated are:
- The Aylesbury Growth Area;
 - Aylesbury Town Centre;
 - Princes Risborough, Haddenham and
 - Chesham, Amersham, Beaconsfield.
- XXIX. Most development to date has taken place in and around the Aylesbury Growth Area where there has been substantial development to the north and north-west of the town, at Berryfields, close to the Parkway station and to the East at Arla. Other railway stations have been the focus of more limited development

and those in the southern-most part of the County have been restricted, in terms of their growth potential, by Green Belt and AONB designations.

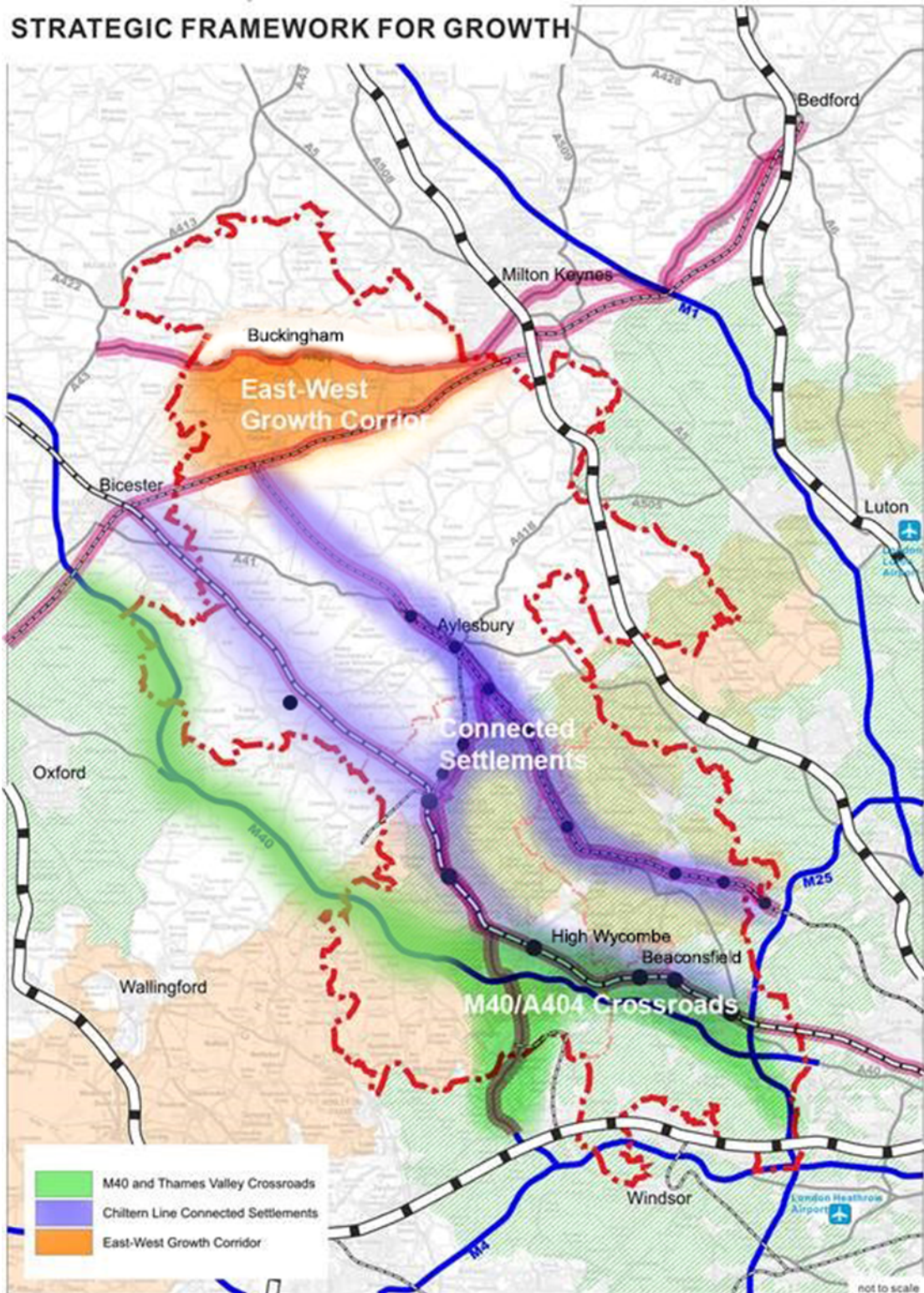
- XXX. Emerging plans in the southern part of the County, however, suggest that stations on the Chiltern line will increasingly be the focus of new development as the Districts seek to accommodate growth. Significant changes are to come with the completion of East-West Rail which will enhance the status of all of these settlements as connected locations. The first effect will be felt in late 2015/2016 when the first phase of the Western Section of East-West Rail provides a new link to Oxford. Settlements south of Bicester will therefore become more attractive as growth locations as a result of the faster connection to London.
- XXXI. More importantly, the second phase of the Western section of East-West Rail will extend the Chiltern Line northwards, beyond Aylesbury, to link up with East-West Rail, at the intersection of which will be a new station in Winslow. At that point, Aylesbury will cease to be the end of the line and, instead, will be on both north-south and east-west national rail routes; this will significantly enhance its potential as a development location as set out below. East-West Rail also allows for better connectivity north-south within the County by allowing train services to be scheduled from Milton Keynes, through Aylesbury, Princes Risborough and High Wycombe to Marylebone. Investment in the track between Aylesbury and Princes Risborough - preferably dual tracking - is necessary for this to be effective.
- XXXII. There is a further opportunity to connect East West Rail and Cross Rail, through the opening up of the High Wycombe to Bourne End London Rail Bypass.
- XXXIII. As set out below, based on the current position with each of the Local Plans, some potential projects in the Chiltern Line Connected Settlements Corridor have been identified for inclusion in the Investment Plan. However, the identification of other projects and supporting business case submissions will depend on further progress being made with the preparation of Local Plans. For those projects already identified substantial further technical work is required before they can be included in future funding bids to Government.

The East-West Corridor

- XXXIV. Together, East-West Rail and the East-West (A 421) Expressway, two nationally significant national network improvements, will make North Buckinghamshire a far more attractive location for growth. North Buckinghamshire is at the centre of the Oxford to Cambridge Arc, and this proposed East-West Corridor will have Milton Keynes - one of the economically strongest urban conurbations in the UK at one end - and Oxford/Bicester at the other end. The implementation of East West Rail is well underway and the route for East West A421 Expressway is now being studied. When both are complete, these improved links in the national road and rail networks will enable frequent, fast journeys across North Bucks and between major UK cities.
- XXXV. The scale of this growth opportunity is emerging in local and sub-regional planning policies. Moreover, whilst there is pressure for development in

Aylesbury Vale district as a whole, as yet, there is only very limited market interest in growth in North Buckinghamshire due to current planning constraints.

XXXVI. As yet, given that Aylesbury Vale District Council has not yet formulated firm planning policies for the the East-West Corridor, no detailed projects have been identified for inclusion in the Investment Plan. It is recommended that an outline study of the Corridor should be undertaken to feed into the process of preparing the Local Plan.



6 Business Critical Infrastructure

Strategic Transport Infrastructure

- XXXVII. In December 2014 the Leaders of Oxfordshire, Buckinghamshire and Northamptonshire County Council's set out their proposal for a Strategic Alliance (England's Economic Heartland) to form a sub-regional partnership. As of January 2016 the Strategic Alliance has grown to accommodate local authorities covering Milton Keynes, Bedfordshire, Luton and Cambridgeshire.
- XXXVIII. With a combined total population of 3.5m and an economy valued at £92.5bn England's Economic Heartland area covered by the Strategic Alliance is a national economic powerhouse that rivals any other outside of London. The work undertaken since the inception has explored three strategic issues identified in the Strategic Economic Plans as being barriers to delivery of growth: strategic transport and infrastructure, skills and strategic economic development, and funding certainty. These work streams complement and support the individual Strategic Economic Plans and other key spatial and planning strategies and plans across the new geography.
- XXXIX. 'England's Economic Heartland' proposition is currently focused on addressing **Strategic Transport and Infrastructure** and presents a new and innovative opportunity for Government to deliver its growth agenda more quickly and efficiently by supporting locally governed public and private sector alliances to oversee the development and infrastructure implementation programmes across the Strategic Alliance area.
- XL. The scale of strategic road, rail and air transport investment that could potentially land in and around Buckinghamshire over the next economic cycle is on a scale that could transform the area. The most significant projects that are either agreed, under consideration or being consulted on include:
- **Heathrow Airport Expansion** – The Airports Commission has concluded that expanded airport capacity is crucial for the UK's long-term prosperity and that the proposal for a new northwest runway at Heathrow Airport, combined with a significant package of measures to address its environmental and community impacts, presents the strongest case and offers the greatest strategic and economic benefits – providing around 40 new destinations from the airport and more than 70,000 new jobs by 2050;
 - **Crossrail** - delivering a major new heavy-duty suburban rail service for London and the South-East, it will connect the City, Canary Wharf, the West End and Heathrow Airport to commuter areas east and west of the capital. Stations at Iver and Taplow lie within Buckinghamshire and are expected to be in operation by December 2019;
 - **High Speed 2 (HS2)** – a planned high-speed railway to link the cities of London and Birmingham, and then to extend to North West England and Yorkshire. If approved, the first phase of HS2 could begin in 2017 with an indicated opening date in 2026, completion of the entire network is expected in 2033. The route runs through significant parts of Buckinghamshire including the Colne Valley, across the Chiltern Hills and across the Vale of Aylesbury. There are

limited direct benefits for Buckinghamshire and a focus to date has been on maximising the mitigation benefits should the proposals be approved by Government. These benefits could include improved road connectivity for construction traffic and enhanced access for the Chiltern Rail network into London.

- **East-West Rail** - a nationally significant project originally conceived as connecting the two university towns of Oxford and Cambridge (part of 'the O2C Arc') its importance is now of much wider significance. By electrifying the line from Southampton, the route will link the south coast ports with the Midlands and effectively create an outer-orbital passenger and freight route around London in one of the most highly pressurised parts of the country. The section from Bicester to Bedford, with north-south links to Milton Keynes and Aylesbury, will be operational by 2019. This link will also allow for significantly improved rail services within the County between High Wycombe and Aylesbury;
- **East-West Expressway** - HM Treasury's National Infrastructure Plan (NIP) (December 2014) includes proposals to upgrade the country's most important A-roads to 'Expressways including the A421 which runs through the north of the County;
- **Western Rail Access to Heathrow** - the proposed new rail link will provide a direct service from Reading via Slough to Heathrow airport which could accelerate growth benefits in the south of the County;
- **Chiltern Line upgrade** - enhancing its role as a key radial route connecting London with the West Midlands. The most recent improvements in 2011/12 resulted in the dualling of the line between London and Birmingham, faster services, and parkway stations at Aylesbury and Haddenham & Thame;
- **M25 South West Quadrant Study** – the study of long-term options for improving conditions on the south west section of the M25.

- XLI. Configured appropriately, these potential investments/transport studies could open up significant new development opportunities across Bucks. However, without linked improvements to the local highway network; suitable investment in business parks and research infrastructure; and investments in digital infrastructure and enabling utilities, Buckinghamshire may not achieve sustainable growth.
- XLII. 'England's Economic Heartland' is innovative and unique given that this is the first time that a major sub-national geography, outside of the traditional conurbations, has come together at a strategic level to articulate a shared, integrated and transformational approach to transport and infrastructure. An overriding goal is to support regeneration and deliver sustained economic growth. Through our Strategic Alliance it is proposed that there will be a single platform for engagement on strategic transport and infrastructure issues affecting the area and impacting on the success of UK plc. The proposition also recognises that a barrier to the delivery of planned and sustained economic growth, and indeed the National Infrastructure Plan, is the lack of a truly integrated approach to the planning, implementation and operation of our transport system at a sub-national level. This document will help to identify the infrastructure priorities for Buckinghamshire which are a key building blocks of this sub-regional dialogue.

- XLIII. The proposed approach complements the activities undertaken by the Local Enterprise Partnership (LEPs) and supports the delivery of the Local Plans prepared by the local planning authorities in the area. It provides a refreshed approach and set of proposals specifically designed to accelerate the delivery of the aims and objectives set out by these bodies, many of which would otherwise have been undeliverable in the timescale in which they are needed to support growth. The latter point is particularly important given that our businesses operate in a global market that is becoming increasingly competitive.
- XLIV. However, there remain significant issues to be resolved, mainly in relation to the 'A' roads which remain the backbone of communication routes in the County, but are often poor quality and in need of significant upgrades. The A404, linking the M4 and the M40, still has one junction that is not grade separated. This is just outside the County, at Bisham in Berkshire, but has significant impacts in terms of the interconnectivity of the south of the County to the Thames Valley. The A4010, which links the two principal towns in the County, Aylesbury and High Wycombe, is also poor, and unable to be upgraded to provide the strategic route that is needed. Alternative routes to the A4010, making better use of the M40, therefore need exploration as part of the dialogue with neighbouring partners to address infrastructure constraints on the Bucks Economy

7 The Productivity Challenge for Buckinghamshire

- XLV. Buckinghamshire is already recognised as an Engine for Growth for the national economy and a top performing contributor to Treasury, when compared with City Deal areas, we make a larger contribution to national output and drive higher levels of productivity. These impressive statements should not, however, mask the capacity of our economy to grow. Whilst we are consistently at the top of the UK rankings for GDP according to Eurostat Analysis, Buckinghamshire would only rank as 117th out of 412 regions in Germany.
- XLVI. To help our businesses meet their productivity challenges and to support growth in our high value sectors we need to provide the right conditions and timely support enabling our outstanding businesses to scale-up and rapidly expand.
- XLVII. We need to ensure that our investment helps improve the research linkages between academia and Buckinghamshire businesses, provides incubation and innovation centres providing the conditions for closer collaboration in locations that are well served by transport corridors and the latest digital infrastructure.
- XLVIII. The successful Enterprise Zone submission by BTVLEP is a good example of a the direct intervention that is required. This initiative, based on three sites in the north of Buckinghamshire, will advance development in locations that benefit from recent or planned transport infrastructure and is driven by our high growth business sectors, all feature innovation centres and the development of academic and commercial links at the heart of the proposition.

8 Smart Bucks

- XLIX. **Digital Infrastructure** – For many people Digital Infrastructure is the railway of the 21st century. Buckinghamshire partners have invested heavily in supporting

the national BDUK Superfast Broadband programme to deliver improved digital services to at least 95% of Buckinghamshire residents. BTVLEP have prioritised its investment into key business park sites and are looking at how targeted investment for the latest 5G and ultra-fast services can be provided for the businesses with the greatest need. Virgin Media have recently chosen Chesham as a pilot for a comprehensive Wi-Fi connectivity programme for the town centre, a pilot we would like to see extended to all of our urban areas. Our digital infrastructure group will support the prioritisation of future investment not only in broadband, Wi-Fi and voice technologies that are essential to supporting business productivity and smart growth but in all emerging digital technologies.

- L. Each of the Bucks District Councils is considering how best to promote more sustainable development as they prepare their Local Plans. In addition, Buckinghamshire County Council (on their own and as part of the Heart of England initiative) sees the advantage of promoting “Smart Growth” principles; this work is at a relatively early stage. Going forward, the opportunity exists for the partners in Buckinghamshire Advantage to develop a series of policies and investment projects to promote smart growth across all of Buckinghamshire.

9 Recommendations and Next Steps

- LI. Moving forward, it is recommended that the Buckinghamshire partners should:
 - 1. Endorse the growth opportunities arising from major national infrastructure investments and agree that these can best be realised by working with neighbouring localities (through initiatives like ‘England’s Economic Heartland’) to improve the productivity of the Buckinghamshire Economy.***
- LII. Buckinghamshire offers significant growth opportunities – from High Wycombe and the M40 to Buckingham and beyond. The Infrastructure Plan shows how, in many respects, these complement one another; it re-iterates the need to improve transport, broadband and employment opportunities to accommodate the likely housing demand. Investments in national infrastructure projects provide an opportunity to realise these growth opportunities, for the benefit of the whole of Buckinghamshire.
 - 2. Endorse the strategic principles and the ‘Corridor’ framework for infrastructure and growth and consider how best to incorporate these in their Local Plans.***
- LIII. Embedding the strategic principles and the three growth corridors that comprise the “Framework for Growth” in emerging Local Plans will provide the foundation for a shared agreement on how growth in one part of Buckinghamshire will provide benefits for other communities across the County.
 - 3. Commit to contributing to regular updates of the projects in the Infrastructure Plan and an agreed prioritisation process using agreed criteria.***

- LIV. The first draft of the Buckinghamshire Infrastructure Investment Plan should include a agreed set of infrastructure priorities and agreement around the investment models needed to realise them. However, as each of the Local Plans evolve, it will be essential to update this Investment Plan; initially, this should be done on a 6 montly basis.

4. Build on current efforts to co-operate and establish a joint working arrangement to oversee the prioritisation process and updating of the Infrastructure Plan.

- LV. The preparation of the first draft of the Infrastructure Investment Plan has highlighted the willingness of officers across Buckinghamshire to cooperate in making plans for the benefit of all of Buckinghamshire’s communities. This positive approach to planning for growth also underpins efforts to exercise the “duty to cooperate.”

Agenda Item 6.

COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN

Officer contact: Charles Meakings DDI: 01494 421980

Email: charles_meakings@wycombe.gov.uk

What is the Commission being asked to do?

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.

Commission Forward Plan Items

Members at the last Commission meeting identified the CCTV item on the Cabinet Forward Plan as a possible item for consideration by the Commission ideally with a preview of the Cabinet Report coming to a Commission meeting. This matter is not yet ready for submission to Cabinet, if a Special Cabinet meeting is convened the Commission Chairman and Vice-Chairman will be consulted as to whether a special Commission meeting is to also be convened to carry out its planned preview or whether comments can be made directly on the report.

Task and Finish Groups

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups).

The current position regarding the three established Task and Finish Groups is as follows:

- Local Plan Task and Finish Group

The Group having completed a short piece of work in respect of the Princes Risborough Town Plan in January is due to reconvene shortly in respect of both the on-going Green Belt Assessment and the Housing Numbers aspects of the Local Plan.

- Regeneration Development Task & Finish Group.

The Group is due to meet initially on Monday 21 March 2016 at which they are to be given a comprehensive presentation by the Leader of the Council, Cabinet Member for Economic Development & Regeneration, Chief Executive & the Major Projects & Estates Executive on the current position regarding the Council's Regeneration and Infrastructure priority including the prioritised Major Projects programme to date. The Corporate Director (Growth & Regeneration) has agreed to attend and outline the additional staffing resources in respect of the programme, as well.

Further Group meeting dates have been scheduled for April & May. The Task and Finish Group is looking to produce its final report and recommendations to the meeting of the Commission on 9 November, 2106.

- Rural Issues Task and Finish Group

Volunteers from amongst Commission Members or any Members not on the Executive are required for this Group, which was established at the last Commission meeting and is currently in the scoping stage, with Group meeting dates to be scheduled shortly.

The Task and Finish Group is scheduled produce its final report and recommendations to the meeting of the Commission on 9 November, 2106.

Proposing new Review Topics

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix C**) to the Democratic Services section for consideration at a future meeting of the Commission.

No suggestions have been received for consideration at this meeting.

Scrutiny Work Programme

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix A**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

Cabinet Forward Plan

The Commission is also asked to consider the draft Cabinet Forward Plan published on 5 February 2016 (**Appendix B**). The purpose of submitting the Forward Plan to the Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.

Wycombe District Council – published 14 January 2016

Improvement & Review Commission Plan – JANUARY 2016 - MAY 2017

Title & Subject Matter	Wards	Corporate Priority	Date to be taken	Lead Member	Department	Where referred to (if referred)	Contact Officer
Housing Update inc Saunderton Lodge & Houses in Multiple Occupation Update from the Cabinet Member for Housing on Housing Strategy & Issues (including Saunderton Lodge plan and Houses in Multiple Occupation).	All Wards	Place. Sustainably regenerating the area	9 March 2016	Cabinet Member for Housing	Environment	N/a	Brian Daly, Housing Services Manager brian_daly@wycombe.gov.uk
Preview of Bucks Infrastructure Plan Cabinet Report Preview of Bucks Infrastructure Plan Cabinet Report	All Wards	Place. Sustainably regenerating the area	9 March 2016	Executive Leader of the Council	Democratic, Legal & Policy Services	n/a	Charles Meakings, Head of Democratic, Legal and Policy Services charles_meakings@wycombe.gov.uk Tel: 01494 421982
Commission's Work Programme & Cabinet Forward Plan Commission's Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	9 March 2016	Improvement & Review Commission	Democratic, Legal & Policy Services		Peter Druce, Democratic Services peter_druce@wycombe.gov.uk Tel: 01494 421210
Preview of CCTV Cabinet Item Preview of CCTV Cabinet Report	All Wards	Place. Sustainably regenerating the area	15 June 2016	Cabinet Member for Community	Community	n/a	Elaine Jewell, Head of Community elaine_jewell@wycombe.gov.uk Tel: 01494 421891
Commission's Work Programme & Cabinet Forward Plan Review of the Commission's Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	15 June 2016	Improvement & Review Commission	Democratic, Legal & Policy Services	n/a	Peter Druce, Democratic Services peter_druce@wycombe.gov.uk Tel: 01494 421210
Commission's Work Programme & Cabinet Forward Plan Review of the Commission's Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	14 September 2016	Improvement & Review Commission	Democratic, Legal & Policy Services	n/a	Peter Druce, Democratic Services peter_druce@wycombe.gov.uk Tel: 01494 421210
Regeneration Delivery Task and Finish Group Recommendations Regeneration Delivery Task and Finish Group Recommendations	All Wards	Place. Sustainably regenerating the area	9 November 2016	Cllr Alex Collingwood	Property Services	Cabinet 19/9 or 14/11/16	Charles Meakings, Head of Democratic, Legal and Policy Services charles_meakings@wycombe.gov.uk Tel: 01494 421982

Title & Subject Matter	Wards	Corporate Priority	Date to be taken	Lead Member	Department	Where referred to (if referred)	Contact Officer
Rural Issues Task & Finish Group Recommendations Recommendations of the Rural Issues Task & Finish Group	All Wards	People. Engaging and working with our communities	9 November 2016	Cllr Carl Etholen	Democratic, Legal & Policy Services	Cabinet 14/11/16 or 6/2/17	Charles Meakings, Head of Democratic, Legal and Policy Services charles_meakings@wycombe.gov.uk Tel: 01494 421982
Commission's Work Programme & Cabinet Forward Plan Review of the Commission's Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	9 November 2016	Improvement & Review Commission	Democratic, Legal & Policy Services	n/a	Peter Druce, Democratic Services peter_druce@wycombe.gov.uk Tel: 01494 421210
Commission's Work Programme & Cabinet Forward Plan Review of the Commission's Work Programme & Cabinet Forward Plan		People. Engaging and working with our communities	11 January 2017	Improvement & Review Commission	Democratic, Legal & Policy Services	n/a	Peter Druce, Democratic Services peter_druce@wycombe.gov.uk Tel: 01494 421210
Commission's Work Programme & Cabinet Forward Plan Review of the Commission's Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	1 March 2017	Improvement & Review Commission	Democratic, Legal & Policy Services	n/a	Peter Druce, Democratic Services peter_druce@wycombe.gov.uk Tel: 01494 421210

IMPROVEMENT AND REVIEW COMMISSION TASK AND FINISH GROUPS – as at 14 January 2016

2016										
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
<p>LOCAL PLAN</p> <p>Chairman: Cllr A Collingwood</p> <p>Membership: Cllrs Ms S Adoh, Miss S Brown, H McCarthy & S K Raja</p> <p>Scheduled Meetings: Thursday 21/1/16.</p>										
Page 24	<p>REGENERATION DELIVERY TASK AND FINISH GROUP</p> <p>Chairman: Cllr A Collingwood</p> <p>Membership: Cllrs Miss S Brown, H Bull, Mrs L Clarke OBE, C Etholen (Vice Chairman), M Knight, D Knights, R Raja & S Raja.</p> <p>Scheduled Meetings: 21/3/16, 13/4/16 & 10/5/16.</p>									
<p>RURAL ISSUES TASK AND FINISH GROUP</p> <p>Chairman: Cllr C Etholen</p> <p>Membership: Cllrs M Harris (Vice Chairman), Ms S Adoh, H McCarthy & J Savage + TBC</p> <p>Scheduled Meetings: TBC</p>										

KEY

<div style="display: inline-block; width: 20px; height: 10px; background-color: #ffff00; border: 1px solid black;"></div> current task and finish group	<div style="display: inline-block; width: 20px; height: 10px; background-color: #90ee90; border: 1px solid black;"></div> planned task and finish group	<div style="display: inline-block; width: 20px; height: 10px; background-color: #ff8c00; border: 1px solid black;"></div> extant groups not currently active
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Wycombe District Council
THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND)
REGULATIONS 2012

Cabinet Forward Plan – 2015/2016– Published Friday, 5 February 2016

Notice is hereby given of the decisions listed below that are likely to be taken in private at the meetings indicated. For further information on why these matters will be considered in private, please see the description on the individual item.

Should you wish to make any representations in relation to the meetings below being held in private, please contact Democratic Services, Wycombe District Council, Queen Victoria Road, High Wycombe, Bucks, HP11 1BB. Email: committeeservices@wycombe.gov.uk

Y = key decision *= item to be submitted/decision to be made if necessary

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
<u>Cabinet 7 March 2016</u>					
Recommendation from HWTC - High Wycombe Town Committee Community Infrastructure Levy Funding Priorities	Y	Cabinet	Open Report	N/A	Developer Contributions Officer
Referral from the High Wycombe Town Committee on Castlefield Allotment Site	Y	Cabinet	Open Report	N/A	Cabinet Member for Community

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
Cabinet Response to the HMO Task and Finish Group Recommendations	Y	Cabinet	Open Report	N/A	Cabinet Member for Housing Housing Services Manager
2015/16 Quarter 3 Service Performance Report Quarterly service performance update report	Y	Cabinet	Open Report	N/A	Executive Leader of the Council Policy Officer
Bucks Infrastructure Plan	Y	Cabinet	Open Report	N/A	Executive Leader of the Council Head of Democratic, Legal and Policy Services
Community Infrastructure Levy and Section 106 allocations	Y	Cabinet	Open Report	N/A	Cabinet Member for Planning Developer Contributions Officer
Medium Term Financial Strategy	Y	Cabinet	Open Report	N/A	Cabinet Member for Finance and Resources Head of Finance and Commercial

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
Local Plan Timetable and Budget	Y	Cabinet			Cabinet Member for Planning Team Leader Planning Policy
Visitor Information Services	Y	Cabinet	Exempt Report	Schedule 12A of the Local Government Act 1972. Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Community Head of Community
<u>Cabinet 6 June 2016</u>					
2015/16 Q4 and End of Year Service Performance Report Q4 and End of Year Service Performance Report update	Y	Cabinet	Open Report	N/A	Executive Leader of the Council Policy Officer
Public Spaces Protection Order Asking for members to agree to proceed with public consultation on the implementation of a Public Spaces Protection Order for HW town centre and surrounding area.	Y	Cabinet	Open Report	N/A	Cabinet Member for Community Community Services Team Leader

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
CCTV Monitoring Services To consider options for the future of the service	Y	Cabinet	Exempt Report	Paragraphs 1 & 4 of Schedule 12A of the Local Government Act 1972. Paragraph 1 - Information relating to an individual & Paragraph 4 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister if the Crown and employees , or office holders under the authority.	Cabinet Member for Community Head of Community
<u>Cabinet 11 July 2016</u>					
<u>Cabinet 19 September 2016</u>					
2016/17 Quarter 1 Service Performance Report Quarterly Service Performance Report	Y	Cabinet	Open Report	N/A	Executive Leader of the Council Policy Officer
Budget Monitoring Report Quarter 1 Quarterly report	Y	Cabinet			Cabinet Member for Finance and Resources Financial Services Manager
<u>Cabinet 14 November 2016</u>					

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
2016/17 Quarter 2 Service Performance Report Quarterly Service Performance Report	Y	Cabinet	Open Report	N/A	Executive Leader of the Council Policy Officer
Budget Monitoring Report Quarter 2 quarterly report	Y	Cabinet	Open Report	N/A	Cabinet Member for Finance and Resources Financial Services Manager
<u>January 2017</u>					
Individual Officer Decision - Council Tax Base Setting	Y		Open Individual Decision	N/A	Head of Finance and Commercial
<u>Cabinet 6 February 2017</u>					
Revenue Budget and Council Tax Setting 2017/18	Y	Cabinet recommend to Council	Open Report	N/A	Cabinet Member for Finance and Resources Head of Finance and Commercial

Members of the Cabinet

Name	Address	Ward represented	Position
Cllr Ms K Wood	c/o Wycombe District Council Council Offices Queen Victoria Road High Wycombe HP11 1BB	Tylers Green & Loudwater	Executive Leader of the Council
Cllr D Barnes	18 Juniper Rd Marlow Bottom Bucks SL7 3NX	Greater Marlow	Executive Deputy Leader & Cabinet member for Engagement & Strategy
Cllr Mrs J Adey	Hatherley, Princes Road, Bourne End, Bucks SL8 5HZ	The Wooburns	Cabinet Member for Community
Cllr D Johncock	32 Highfield Road Flackwell Heath High Wycombe Buckinghamshire HP10 9AN	Flackwell Heath & Little Marlow	Cabinet Member for Planning
Cllr J Langley	18 Rush Burn Wooburn Green Bucks HP10 0BT	The Wooburns	Cabinet Member for Housing
Cllr R Newman	38 The Row Lane End Buckinghamshire HP14 3JS	Hazlemere South	Cabinet Member for Youth
Cllr D Shakespeare	Elephant Walk House Hammersley Lane Loudwater High Wycombe HP13 7BY	Tylers Green & Loudwater	Cabinet Member for HR, ICT & Customer Services

Cllr Mrs J E Teesdale	43 Green Lane Radnage High Wycombe HP14 6DJ	Chiltern Rise	Cabinet Member for Environment
Cllr D Watson	Copper Howe, 17 Wendover Road, Bourne End 17 Wendover Road Bourne End Buckinghamshire SL8 5NS	Flackwell Heath & Little Marlow	Cabinet Member for Finance & Resources
Cllr R Wilson	25 Beechtree Avenue Marlow Bottom Bucks SL7 3NH	Marlow North & West	Cabinet Member for Economic Development & Regeneration

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Guidance for Councillor for Work Programme Suggestions

Proposed scope / focus of review

Identify precisely what will be reviewed to provide focus and direction.

Your rationale for selection

What are the reasons for reviewing the topic and the key issues? Are they good ones which will stand up to Scrutiny themselves?

e.g. Is the issue important to local people?

What is the strength of Member interest?

What is the possible impact of a review – is there the potential to make a difference?

The focus must be on improving services, performance, policies or decisions for residents and/or significant savings. The Commission needs to be sure that the reviews do not tie up officers on work which has little impact.

Evidence

What are the issues / facts which will support the need for a review?

e.g. Is there any evidence of dissatisfaction with the service or under performance?

Desired outcomes/objectives

What are the outcomes the review is seeking or expected to achieve and how will it benefit or impact on the local community? Again, the Commission needs to be sure that the reviews do not tie up officers on work which has little impact.

e.g. Will the outcomes assist in achieving corporate priorities? If so, which ones?

Other comments

Any other information, proposals or queries.

e.g. How will the subject be reviewed and is this achievable by the resources available?

The Commission needs to be aware of any impact on the ability of officers to deliver services especially small teams where there is likely to be a disproportionate impact.

What sort of timescale is involved?

Need to check what else has happened, is happening or is planned in the areas being considered in order to avoid duplication or wasted effort (i.e. have regard to the wider programmes of reviews recently completed, being undertaken or programmed).

Are there other, more suitable, ways of investigating or picking up the issues?

Work Programme Suggestion Form

**Democratic Services
Wycombe District Council
Council Offices
Queen Victoria Road
High Wycombe, Buckinghamshire HP11 1BB**

committeeservices@wycombe.gov.uk 01494 421214

Your Name:

Contact Number:

Proposed Scope / focus of review:

Your rationale for selection:

Evidence:

Desired outcomes / objectives / possible terms of reference:

Other comments:

What timescale do you perceive to be necessary for this review?

- Urgent Within six months Within 6-12 months

Agenda Item 7.

INFORMATION SHEETS

Submission of information sheets issued since the previous meeting, insofar as they affect the Commission. Members are reminded to give 24 hours notice if they wish to ask a question on an information sheet to ensure that an answer can be given at the meeting.

- 1/2016 Houses in Multiple Occupation

Agenda Item 8

COUNCILLOR CALL FOR ACTION

To consider any Councillor Call for Action submitted in accordance with the agreed procedure.

Agenda Item 9

SUPPLEMENTARY ITEMS (IF ANY)

Agenda Item 10

URGENT ITEMS (IF ANY)